

JAD-IS Student's Handbook

Since JAD International Schools has a certain objective from educating its students, it is important for every member to read and understand its Vision, Beliefs, and Mission. It is also imperative that its members work in coherence to enforce the Policies of through the adherence with – Student's Rights and Responsibilities, as well as, the School's Rules and Regulations.

Our Vision

To create a safe learning environment that encourages high expectations for success, foster positive relationships with students, and provide appropriate instruction so as to develop innovative, keen and inventive leaders of the future.

Our Beliefs

1- Faith / Piety

A student has the right to

- Be an individual at school, free from prejudice and discrimination.
- Be respected and not be physically or emotionally abused.
- Learn in a pleasant environment.
- Receive what was promised.
- Be praised and recognized for a job well done.
- Express his/her ideas, and opinion.
- Be judged fairly and given the opportunity to tell his/her side of the story when appropriate.

2- Morals / Ethics

Members of the JAD International Schools community practice the following

- Respect yourself to earn the respect of others.
- Practice what you preach.
- Never discriminate against color, race, religion, or nationality.
- Expect that what goes around comes around.
- Work to the best of your ability.
- Bring out the best in others.
- Accept positive criticism.
- Be just, honest, and dedicated.

3- Academic / Social

Students have a right to

- High standards of education, quality methods, and multiple learning. Experiences that will prepare them to compete globally.
- Social, recreational, cognitive, and physical experiences to shape. Comprehensive individuals to face the growing future challenges.

Our Mission

Our mission is to continuously provide students with a high-quality International education from an Islamic perspective. This will be achieved in a secure, caring and disciplined environment by means of a challenging curriculum that is delivered through the committed leadership, qualified teaching body members, up-to-date technology, indoor/outdoor activities, and organized field trips-educational and recreational.

Our Values

Our vision is to enrich our learners, future leaders, with the best quality of safe educational environment by promoting excellence in all learning areas, while preserving our Islamic identity in a multicultural heritage.

Students' Attendance:

Teachers must acknowledge that some students are late because of buses and not through their own fault. Students arriving after 7:00 a.m. must receive a late slip from the administration office. Students are never allowed to leave the classes without the teacher or the supervisor's permission. **Students leaving the school early must receive permission from the subject teacher, coordinator, and the principal.** He/ She must have written permission from the administration to leave the main gate. The person receiving the student must sign a special **Early Dismissal Book** at the administration office.

School Rules and Regulations

Students must follow these rules:

They should

- Be on time for school.
- Wear proper school uniform.
- Keep their overall appearance suitable for school.
- Behave respectfully to adults and fellow students. (Mental or physical abuse is NOT acceptable under any circumstances.)
- Conduct themselves courteously at school and in all school functions, e.g., outings, field trips, etc.
- Complete homework assignments on time.
- Bring proper materials and writing tools.
- Bring the appropriate books and notebook to school as per the daily schedule.
- Be responsible for their things. (The school will not be liable for any personal missing items.)
- Keep the school premises clean.
- Take care of school property or materials, if abused, students will be liable for the expenses.
- Have permission from the supervisor or teacher to leave the classroom.
- Not leave the school without the permission of the superintendent.
- Not photocopy personal stuff.

Students have permission to the following:

They are allowed to

- Mobiles are not allowed; students should submit them to the supervisor at the beginning of the day and receive them after school hours. Any misuse of the mobile phone may result in permanent confiscation.
- Leave class during a period only if carrying a permit slip.

Students need to be aware of the following:

- Students are not allowed to carry electronic games or mobiles.
- Students' overall appearance must be tidy and clean.
- Students will sign promissory note after violating any of the school's rules and regulations. (The signing of three promissory notes will result in expulsion.)
- A promissory note is to be signed after an oral warning.
- The promissory note must be signed by a parent and returned the following day.
- After a student has been expelled, he/she may not attend school without the accompaniment of a parent.
- After an absence of more than one day, students can only be excused through a medical report or accompanied by parents.
- All students must read the contents of this bulletin and sign the delegated form as proof to their awareness of its contents.



Student's Rights and Responsibility

Students Rights:

A student should have the right of

- Being respected and not being physically or emotionally abused.
- Expressing his/her ideas when appropriate.
- Being an individual at school, free from prejudice and discrimination.
- Receiving knowledge in accordance to his/her academic school level

Student's Responsibilities:

A student has the responsibilities of

- Conducting himself/ herself in a manner which does not violate the right of other people.
- Developing a climate within the school that is necessary for productive learning.
- Completing the course of study necessary for programs he/she has agreed to pursue.
- Class attendance.
- Properly maintaining textbooks and the equipment/ supplies issued by the school.
- Following the School's Rules and Regulations.
- Paying for any damages of school property inflicted by the student himself/ herself.
- Following the instructions given by authorized members of the school.
- Taking responsibility for and complying with any paper signed by the student.

Classroom Rules

These rules must be followed by all students:

Students MUST

1. 1- Converse in English at all times. English is the tongue of our school.
2. Pay attention and listen carefully to the teacher.
3. Always work to the best of his/her ability.
4. Raise his/her hand and ask for permission to talk.
5. Not talk unless the teacher asks him/her to.
6. Follow the instructions that are given to him/her by the teacher.
7. Sit properly in class.
8. Bring his/ her books and copybooks to class as per the weekly timetable
9. Bring a pencil case, including a pencil, eraser, sharpener, ruler, pen, etc.
10. Always take good care of his/her books and things.
11. Remember to take his/her jacket home.
12. Respect himself/herself.
13. Respect others.
14. Be honest and sincere.
15. Take care of his/her friends as if they were direct family.
16. Help his/her friends when necessary.
17. Never hurt anyone.
18. Be considerate to others.
19. Speak politely at all times.
20. Study all the above points.
21. Make sure that he/she takes belongings before going home.

The Wise Owl's 99 Ways to Say "Very Good"

1- You're doing fine.	37- You are doing so good.	73- Well, look at you go.
2- I like that.	38- Really great.	74- You figured that out fast.
3- Good work!	39- You're getting better every day.	75- Superb effort.
4- Way to go	40- Wonderful.	76- You did that very well.
5- That's it.	41- I knew you could do it.	77- That's better – super.
6- Nice going.	42- Keep working on it. You're getting better.	78- Good memory.
7- You've got it made.	43- You're doing beautifully.	79- Tremendous.
8- That's right!	44- Superb.	80- Sensational.
9- Nothing can stop you now.	45- You're really working hard today.	81- Terrific.
10-You did a lot of work today	46- Keep trying.	82- You must have been practicing. It shows.
11- Now you have the hang of it.	47- You're on the way.	83- You've got that down pat.
12- Keep up the good work.	48- That's it.	84- I think you've got it now.
13- Now you've figured it out.	49- That's the way to do it.	85- Now that is what I call a fine job.
14- Now you have it.	50- You are very good at that.	86- You really are learning a lot.
15- That's coming along nicely.	51- Exactly right.	87- You've got that brain in gear today.
16- You're on the right track now.	52- You've just about got it now	88- Congratulations. You got an excellent score.
17- You are doing a good job.	53- you are learning fast.	89- It is pleasure to teach you when you work like that.
18- You did it that time.	54- You certainly did well today.	90- Very good.
19- That's great	55- That's good.	91- Nice going.
20- You're really going to town.	56- I'm happy to see you working like that.	92- You make it look easy.
21-Good for you.	57- I'm proud of the way worked today.	93- I've never figured that out that fast.
22-You out did yourself today.	58- Congratulation.	94- Marvelous.
23-That's the way.	59- You remembered.	95- You've just about mastered that.
24-That's better.	60- That's quite an improvement.	96- Outstanding.
25-Excellent.	61- That's the right way to do it.	97- You're really improving
26-Good job.	62- Couldn't have done it better myself.	
27-Fantastic.	63- you really make a job fun.	
28- Good going.	64- One more time and you'll have it.	
29- That's really nice.	65- That's very good.	
30- Great.	66- Right one.	
31- Keep it up.	67- Very fine.	



32- That's the best you have ever done.	68- You haven't missed a thing.	
33- WoW.	69- Now you've figured it out.	
34- Much better.	70- That was first class work	
35- Good for you.	71- That's the best ever.	
36- Good thinking.	72- Perfect.	

Remember that if you are able to follow all the above rules, you'll become a very special and popular person.

I have read the contents of this Handbook and by signing the provided paper; I agree to comply with its contents.

Student's Name:

Grade :

Date :

Signature :